# **POSITION DESCRIPTION**

# Oranga Tamariki—Ministry for Children



| Title:          | Practice Leader - Site                       |
|-----------------|--|
| Group:          | Services for Children/Youth Justice Services |
| Reports to:     | Site Manager/Youth Justice Manager           |
| Location:       | Sites  |
| Direct Reports: | No   |
| Budget:         | No   |

# **OUR ORGANISATION**

| About us                   | support<br>of harm<br>have of<br>environ   | TamarikiMinistry for Children, is a Ministry dedicated to<br>ing any child in New Zealand whose wellbeing is at significant risk<br>now, or in the future. We also work with young people who may<br>fended, or are likely to offend. Our belief is that in the right<br>ment, with the right people surrounding and nurturing them, any<br>in, and should flourish. |
|----------------------------|--|--|
| Our vision                 | Our visi   | on is: New Zealand values the wellbeing of tamariki above all else.  |
| Our purpose                |  | pose is: To ensure that all tamariki are in loving whānau and<br>nities where oranga tamariki can be realised.   |
| The Oranga Tamariki<br>way | We're introducing a new way of doing things. A way of looking at the world that guides everything we do: |  |
|                            |  | WEPUT TAMARIKI FIRST<br>We will challenge when things aren't right for the child.<br>WE BELIEVE AROHA IS VITAL<br>It keeps us focused on what is right.<br>WE RESPECT THE MANA OF PEOPLE   |
|                            | $\sim$   | WE RESPECTIFIE MANA OF PEOPLE<br>We listen, we don't assume, and we create solutions with others.<br>WE ARE TIKA AND PONO<br>We do what we say we'll do.   |
|                            |  | WE VALUE WHAKAPAPA<br>Tamariki are part of a whānau and a community.   |
|                            |  | WE RECOGNISE THAT ORANGA IS A JOURNEY<br>We understand the long-term impact of our actions today.  |
| Our core outcomes          | - All whe  | e outcomes are:<br>children and young people are in loving families and communities<br>ere they can be safe, strong, connected, and able to flourish.  |

 Improved outcomes for all children, especially tamariki and rangatahi Māori.

#### **POSITION PURPOSE**

The Practice Leader role is integral to strengthening practice within sites. The role works as part of a wider team to provide professional leadership, influence and direction in order to maintain and enhance the level of practice excellence and capability. The wider team consists of Site Managers, Youth Justice Managers and Social Work Supervisors, supported by Regional and National Advisory/Consultancy staff.

The primary purpose of this role is to act:

- To ensure a clear focus on key strategic practice priorities.
- To lead the transfer of knowledge and our evidence base to site practice.
- To ensure the strengthening of practice competency on site.
- To work with the Site/Youth Justice Manager to ensure professional site plans are appropriate and facilitated.
- To support the provision of quality professional supervision.

| Key Result area       | Key Accountabilities  |
|-----------------------|---|
| Lead Professional     | <ul> <li>Ensure a clear focus on key strategic practice priorities.</li> </ul>  |
| Practice              | <ul> <li>Lead, influence, and support Supervisors and Social Workers to<br/>exercise professional expertise, decision making and judgement<br/>while/and remaining independent of case work decision making.</li> </ul>   |
|                       | <ul> <li>Provide professional supervision, mentoring and support to<br/>Supervisors.</li> </ul>   |
|                       | <ul> <li>Identify patterns of practice at a local level through quality<br/>assurance mechanisms, including case reviews and providing<br/>feedback and analysis to Social Workers and Supervisors of<br/>findings/patterns/trends. Identify areas needing practice<br/>improvement and work with the Site/Youth Justice Manager to<br/>implement strategies/plans to strengthen practice.</li> </ul> |
|                       | <ul> <li>Ensure practice policies are promoted, enhanced and adhered to.</li> </ul>   |
|                       | <ul> <li>Ensure that all activities maximise the key principles identified in<br/>the Oranga Tamariki Act 1989.</li> </ul>  |
|                       | <ul> <li>Support managers on activities to lift the quality of social work<br/>practice and outcomes for tamariki, through quality assurance<br/>insights and reporting.</li> </ul>   |
|                       | <ul> <li>Lead, in conjunction with the Site/Youth Justice Manager, as part<br/>of the workforce planning process, the development,<br/>implementation and evaluation of the site Professional<br/>Development Plan.</li> </ul>  |
| Build Site Capability | <ul> <li>Mobilise, in conjunction with workforce development staff, local<br/>opportunities for continuing professional development that will giv<br/>effect to site and individual Professional Development Plans.</li> </ul>  |
|                       | <ul> <li>Provide leadership and influence to facilitate transfer of learning<br/>from training and other learning opportunities.</li> </ul>   |
|                       | <ul> <li>Support the development of quality supervision and strengthen the</li> </ul>   |
|                       |   |

# **KEY ACCOUNTABILITIES**

|                           | climate of critical thinking and reflective supervision on site.   |
|---------------------------|--|
|                           | <ul> <li>Support supervisors to induct new staff into the Oranga Tamariki<br/>practice centre and maintain knowledge currency within the site.</li> </ul>  |
|                           | <ul> <li>Support the Site Manager in the establishment and functioning of<br/>effective Care and Protection Resource Panels.</li> </ul>  |
|                           | <ul> <li>Work in partnership with Office of the Chief Social Worker/Director<br/>of Professional Practice team members to understand the learning<br/>needs and capability at site level and respond to particular needs.</li> </ul> |
| Site Responsibilities     | <ul> <li>As a member of the management team, provide collective<br/>responsibility for the management and direction of service delivery<br/>performance.</li> </ul>  |
|                           | <ul> <li>Identify trends and developments in practice and, in conjunction<br/>with Regional Practice Advisors and Site/Youth Justice Managers,<br/>apply a continuous improvement approach to service delivery.</li> </ul>           |
|                           | <ul> <li>Escalate service delivery risks to Site/Youth Justice Manager as<br/>needed.</li> </ul>   |
|                           | <ul> <li>Ensure that activities comply with all relevant legislation and ethical<br/>and industry standards.</li> </ul>  |
| Regional Responsibilities | <ul> <li>Provide peer support to other Practice Leaders and take collective<br/>responsibility for the development and monitoring of social work<br/>practice.</li> </ul>  |
|                           | <ul> <li>Contribute and support national and regional service delivery<br/>performance, systems and practice improvement initiatives.</li> </ul>   |
|                           | <ul> <li>Build regional capability in social work best practice in conjunction<br/>with other Practice Leaders, Practice Advisors and other relevant<br/>regional staff.</li> </ul>  |
| Leadership and management | <ul> <li>Future builder - help staff and the organisation navigate the future</li> <li>People builder - develop people and identify talent</li> </ul>  |
|                           | <ul> <li>Deliverer - make things happen, with and through others</li> </ul>  |
|                           | <ul> <li>Steward - lead in a public service context, contributing to a better<br/>New Zealand</li> </ul>   |
| Being part of the Oranga  | <ul> <li>Actively and positively participate as a member of the team</li> </ul>  |
| Tamariki team             | <ul> <li>Proactively look for opportunities to improve the operations of<br/>Oranga Tamariki</li> </ul>  |
|                           | <ul> <li>From time to time, you may be required to perform other<br/>reasonable duties as requested by your manager</li> </ul>   |
|                           | <ul> <li>Comply with and support all health and safety policies, guidelines<br/>and initiatives</li> </ul>   |
|                           | <ul> <li>Ensure all incidents, injuries and near misses are reported into our<br/>Health &amp; Safety reporting tool</li> </ul>  |
|                           |  |
|                           | <ul> <li>Comply with all legislative and regulatory requirements, and report<br/>any breaches as soon as they become known</li> </ul>  |
|                           |  |

# **KEY RELATIONSHIPS**

| Internal | <ul> <li>Youth Justice Manager</li> </ul>                                       |
|----------|---|
|          | <ul> <li>Supervisors/Social Workers</li> </ul>                                  |
|          | <ul> <li>Manager Caregiver Support</li> </ul>                                   |
|          | <ul> <li>Practice Advisor</li> </ul>  |
|          | <ul> <li>Other Practice Leaders, Advisors and Specialists</li> </ul>            |
|          | <ul> <li>Care Protection/Youth Justice Co-ordinators</li> </ul>                 |
|          | <ul> <li>Other Site Office staff</li> </ul>                                     |
|          | <ul> <li>Residence Managers and staff</li> </ul>                                |
|          | <ul> <li>Adoptions staff</li> </ul>   |
|          | <ul> <li>Contact Centre</li> </ul>  |
|          | <ul> <li>Chief Social Worker and staff</li> </ul>                               |
|          | <ul> <li>Service Support staff</li> </ul>                                       |
|          | <ul> <li>Organisation Development and Learning and Development teams</li> </ul> |
|          | <ul> <li>Other Oranga Tamariki staff.</li> </ul>                                |
| External | <ul> <li>External Stakeholders</li> </ul>                                       |

# **QUALIFICATIONS & EXPERIENCE**

| Qualifications | A relevant tertiary qualification in social work is essential.<br>Current registration with the Social Worker Registration Bo<br>A current, "clean" driving licence is essential.  |        |
|----------------|--|--------|
| Experience     | Extensive experience in a supervisory or advisory role with<br>service delivery operation in social work services or comp<br>organisation.<br>Demonstrated evidence of practice leadership.<br>Knowledge and/or experience of contemporary issues in s | arable |
|                | services delivery.<br>Demonstrated experience in the provision of high quality<br>professional supervision   |        |
|                | Demonstrated commitment to the knowledge base under<br>Oranga Tamariki practice (the practice frameworks) and t<br>ability to communicate this effectively to others.  | •      |
|                | Demonstrated experience in managing complex practice a casework.   | and    |
|                | A sound knowledge of relevant legislation.<br>Experience in leading and managing change.   |        |

| Skills | <ul> <li>An ability to influence action in areas for which they have responsibility but not line management authority.</li> <li>Ability to strengthen critical reasoning resulting in sound</li> </ul> |
|--------|--|
|        | decision making.   |
|        | <ul> <li>Strengths-based leadership, with the ability to collaborate with<br/>others across the spectrum of regional functions, to achieve<br/>mutually agreed goals.</li> </ul>                       |
|        | <ul> <li>Building and maintaining rapport with others based on their own<br/>integrity and honesty, demonstrating effective interpersonal<br/>skills.</li> </ul>                                       |
|        | <ul> <li>Understanding and appreciation of cross cultural issues and<br/>concerns, in particular, knowledge of tikanga Māori, and Pacific<br/>peoples' culture.</li> </ul>                             |
|        | <ul> <li>Commitment towards positive outcomes for children, young<br/>people and their families.</li> </ul>  |
|        | <ul> <li>An ability to work to resolve conflicts or difference by finding<br/>areas of agreement that benefit the organisation and individuals.</li> </ul>   |
|        | <ul> <li>An understanding of the social services environment and the<br/>complexity of pressures that can impact on staff.</li> </ul>  |
|        | <ul> <li>Resiliency and ability to recover from setbacks and work under<br/>pressure.</li> </ul>   |
|        | <ul> <li>Experience in leading and managing change.</li> </ul>   |
|        | <ul> <li>Excellent verbal, written and interpersonal communication skills;<br/>ability to communicate complex ideas to a variety of audiences.</li> </ul>  |
|        | - Computer literate  |
| Other  | <ul> <li>Regular travel on official business around the Region will be<br/>required and some travel within NZ may also be required.</li> </ul>   |