

View contract details

Step 1

Log into the **Supplier/ Partner portal**

Welcome to MSD's Secure Access Login

To keep your data safe, we need to confirm it's really you. Please choose a log in method to secure your credentials.

Login using a RealMe® account.

Partner/Supplier Login [2]

Step 2

After logging in, click on the **Supplier Portal** tile – you will then have access to the Supplier/ Partner portal home page and task bar.



Supplier Portal

Step 3

From the task menu, select **Manage Contracts**.

Contracts and Deliverables

- Manage Contracts
- Manage Deliverables

Step 4

To access a specific contract, add the relevant contract number to the search text box titled **Number**, then click **Search**.

Search

Number Starts with

Search

Reset

Steps continue on the next page

Step 5

To access all contracts linked to your partner profile, leave all search text boxes empty and click **Search**.

A rectangular button with rounded corners, containing the word "Search" in a bold, sans-serif font. The button is highlighted with a blue border and a blue shadow.

Step 6

A list of contracts linked to your partner profile will be displayed.

Search Results

Actions ▾ View ▾    Detach

Number

Name

5085

OSCAR Grant (3Y)

Step 7

To view/download a copy of the Primary contract document, click the **Contract Documents** button.

Contract Documents



Step 8

The **Contract Document** page will show a hyperlink to the to left of the page. Click on the link to download and view a copy of the Primary Contract Document.

Contract Documents

Primary Contract Document [5085-1.pdf](#)

Note: Only new contracts from 24 November 2025 onwards will have contract documents available to download.

Other quick reference guides are available at:
[Resources to guide you through the changes](#)



**MINISTRY OF SOCIAL
DEVELOPMENT**
TE MANATŪ WHAKAHIATO ORA