



Proactive Release

The following document has been proactively released by the Department of the Prime Minister and Cabinet (DPMC), and the Child Wellbeing and Poverty Reduction Group (CWPRG) on behalf of

(Hon Jan Tinetti), Minister for Child Poverty Reduction:

[Proactive Release] Briefings from CWPRG

The following document has been included in this release:

- Confirming the role and functions of the Child and Youth Wellbeing Strategy Ministerial Group

Some parts of this information release would not be appropriate to release and, if requested, would be withheld under the Official Information Act 1982 (the Act). Where this is the case, the relevant section of the Act that would apply has been identified. Where information has been withheld, no public interest has been identified that would outweigh the reasons for withholding it.

Key to redaction codes:

- S9(2)(a) protect the privacy of natural persons, including that of deceased natural persons
- S9(2)(f)(iv) maintain the constitutional convention protecting the confidentiality of advice tendered by Ministers and officials



Briefing: Confirming the role and functions of the Child and Youth Wellbeing Strategy Ministerial Group

Date:	24/02/2023	Report No:	DPMC-2022/23-911
		Security Level:	IN CONFIDENCE
		Priority level:	Medium

	Action sought	Deadline
Hon Jan Tinetti, Minister for Child Poverty Reduction	Indicate whether you agree to the recommendations	28 February (to enable first Ministerial Group meeting in March)

Name	Position	Telephone	1 st Contact
Clare Ward	Executive Director, Child Wellbeing and Poverty Reduction	s9(2)(a)	✓
Barbara Annesley	Chief Advisor		

Departments/agencies consulted on Briefing
Ministry of Health, Ministry of Social Development, Ministry of Education, Ministry of Justice, Te Puni Kōkiri

Minister's Office

Status:

Signed

Withdrawn

Comment for agency

Attachments: Yes

Briefing

Confirming the role and functions of the Child and Youth Wellbeing Strategy Ministerial Group

To: Hon Jan Tinetti, Minister for Child Poverty Reduction

Date	24/02/2023	Security Level	IN-CONFIDENCE
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Purpose

1. This briefing responds to your recent request (at our meeting on 8 February 2023), for follow-up advice on the governance arrangements for the Child and Youth Wellbeing Strategy (the Strategy), with a particular focus on the ad hoc Child and Youth Wellbeing Strategy Ministerial Group (the Ministerial Group).
2. It provides background information on the current governance framework for the Strategy, and the membership and operation of the Ministerial Group. It sets out proposals for potential changes to clarify and strengthen the role and focus of the group in line with the directions you signalled at our meeting, and in response to recommendations from the recent statutory review of the Strategy.

Executive Summary

3. A number of changes are proposed to ensure the Ministerial Group plays an effective governance role in supporting cross-portfolio actions to improve child and youth wellbeing. These are summarised in the following table. These changes address the Strategy review recommendations and your preferences for the Ministerial Group to be more action-orientated, focus on a smaller number of priority areas, play a strategic oversight role, and facilitate shared ownership and responsibility for delivering on the Strategy.

Aspect of the Ministerial Group	Current arrangements	Proposed change
Purpose and focus	Focused on implementation oversight and coordination (refer Attachment A for more detail)	Establish an agreed Terms of Reference. Group's focus is strategic, system-level and cross-portfolio leadership, and oversight
Membership	19 Ministerial portfolios represented on the group	Reduce to 12 core members, with other Ministers attending for specific items
Meeting frequency	Every 4-6 weeks	Every two months
Engagement with iwi/Māori	No existing arrangements	Invite the National Iwi Chairs Forum Pou Tangata Co-Chairs to Ministerial Group meetings on a regular basis, with frequency to be discussed at

		your introductory meeting with the Co-Chairs
Bringing in other partner voices	No specific mechanisms or arrangements although visitors have been invited on occasion	Other partners invited to attend for selected items to bring insights and perspectives
Progress and accountability reporting	Progress 'tracker' updated for each meeting, focused on Programme of Action and previous Minister's priorities	Progress tracker provided 3 times per annum, focused on four policy priorities and key enablers of Strategy implementation Separate 6-monthly reporting on Oranga Tamariki Action Plan (OTAP)
Agenda items	Ad hoc, depending on Ministers' interests and items proposed by Chair, Ministers and agencies	Three broad types of item: topic-based; monitoring; and emerging and strategic issues. Topics include annual 'deep dives' on each of the four policy priorities, led by the Lead Chief Executives
Secretariat support	The Child Wellbeing and Poverty Reduction Group (CWPRG) and your office provide secretariat support No formal process for confirming and conveying action points	CWPRG and your office provide secretariat support including confirming and communicating action points to Ministers / agencies

Recommendations

We recommend you:

1. **note** that the Child and Youth Wellbeing Strategy Ministerial Group is an important part of the overall governance arrangements for the Strategy and has a key role to play in giving effect to the recommendations of the recent review of the Strategy YES NO
2. **direct** officials to develop a draft Terms of Reference for the Ministerial Group, with a focus on strategic, system-level, or cross-portfolio matters (as detailed in paragraphs 13-14) YES NO
3. **agree** to reduce the portfolio and associate Minister membership of the Ministerial Group (as outlined in **Attachment B**), with other Ministers attending meetings for matters relevant to their portfolio YES NO
4. **agree** to the Ministerial Group meetings moving from 4-6 weekly, to every two months YES NO

- 5. **agree** that the Strategy progress 'tracker':
 - a. be submitted to the Ministerial Group three times a year, in March, July and November YES NO
 - b. focus on the four policy priorities, the five Strategy enablers, and policies expected to have the greatest impact on outcomes under the Strategy. YES NO
- 6. **agree** to invite Lead Chief Executives for the four policy priorities to present more detailed annual updates, for discussion with the Ministerial Group YES NO
- 7. **agree** to invite the National Iwi Chairs Forum Pou Tangata Co-Chairs to Ministerial Group meetings on a regular basis, with frequency to be discussed at your introductory meeting with the Co-Chairs YES NO
- 8. **agree** to invite other stakeholder representatives to Ministerial Group meetings, to bring diverse voices and perspectives, starting with inviting the Children's Convention Monitoring Group to report on the recent UN examination at the first Ministerial Group meeting for 2023 YES NO
- 9. **note** that the Child Wellbeing and Poverty Reduction Group and your office will provide secretariat support to you as Chair of the Ministerial Group YES NO
- 10. **agree** that your office and the Child Wellbeing and Poverty Reduction Group will work together to confirm and communicate action points from meetings to Ministers and agencies YES NO
- 11. **agree** to proactively release this report, subject to any appropriate withholding of information that would be justified under the Official Information Act 1982. YES NO

s9(2)(a)



Clare Ward
Executive Director, Child Wellbeing
and Poverty Reduction

24 February 2023

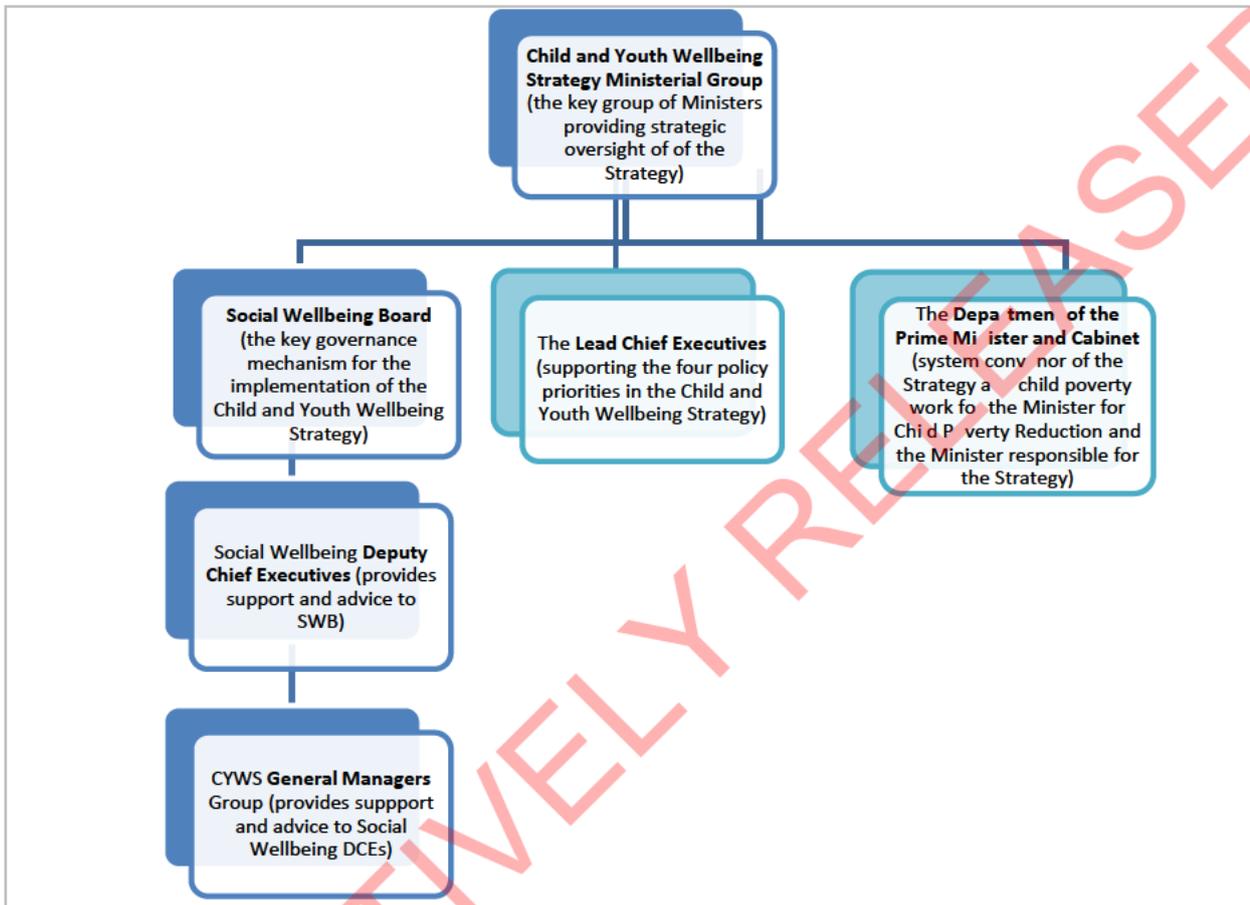


Hon Jan Tinetti
Minister for Child Poverty Reduction

... 25 / 02 ... / 2023

Background

4. In our recent briefing to you as incoming Minister for Child Poverty Reduction and Minister responsible for the Child and Youth Wellbeing Strategy [DPMC-2022/23-789 refers], we noted that the Child and Youth Wellbeing Strategy Ministerial Group, which you chair, is at the core of the wider governance arrangements for the Strategy. This is shown in the following diagram:



5. The recent review highlighted governance as one of the key enablers for the Strategy and identified the need for improvements to ensure the governance approach is driving and supporting implementation. The Child Wellbeing and Poverty Reduction Group (CWPRG) has been working with agencies to determine how governance arrangements could be improved, including through the Social Wellbeing Board (SWB) and the Lead Chief Executive role.
6. This briefing focuses on the role, functions and operation of the Ministerial Group within this broader governance framework. Your recent appointment as Minister responsible for the Strategy provides a timely opportunity to update how the Ministerial Group operates to give effect to the recommendations of the Strategy review, and your preferences as chair of the Ministerial Group.

Opportunities to strengthen the Ministerial Group as a key governance mechanism

7. We provided an overview of the key recommendations from the Strategy review in our Briefing to the Incoming Minister for Child Poverty Reduction and will provide you with a more detailed supplementary briefing on the review in March. Briefly, the review:
- identified the need to **prioritise** and focus on fewer things
 - confirmed **four policy priorities** (reducing child poverty and mitigating the impacts of socio-economic disadvantage; supporting child and whānau wellbeing in the first 1000 days; addressing racism, discrimination and stigma; enhancing child and youth mental wellbeing)
 - identified **five 'enablers'** where action is needed to support effective implementation of the Strategy: governance arrangements; collective ownership and involvement of children and young people; enabling whānau-centred, community-led approaches; measurement, monitoring and reporting; and integrating te ao Māori concepts of wellbeing.
8. At our discussion on 8 February 2023, you noted several changes you would like to make to the Ministerial Group. These are strongly aligned to the Strategy review recommendations and include:
- **greater action-orientation**, with less focus on information-sharing and updates
 - focusing on a **smaller number of priorities** (eg, the priority areas, rather than the wider Programme of Action¹)
 - creating opportunities to **bring other voices** into the Ministerial Group meeting
 - **streamlining and simplifying current monitoring** reports of actions under the Strategy
 - using the Ministerial Group to **support accountability and shared responsibility** for delivering on the Strategy.
9. In line with these directions, we have identified areas for potential change to support the Ministerial Group as an effective governance mechanism. These include: the role, purpose and membership of the group; meeting frequency; monitoring and reporting; and creating opportunities for a more diverse range of voices to engage with Ministers in this forum.
10. Advice on each of these matters is provided below. You could consider adjustments in a few or all of them depending on the extent of change you wish to introduce.

Purpose and focus of the Ministerial Group

11. A Terms of Reference (ToR) for the Ministerial Group has never been formally confirmed although draft ToR were developed (refer **Attachment A** for additional information). To date, the group's main focus has been on overseeing and coordinating the implementation of actions under the Strategy, in line with the Chair's priorities and the Programme of Action. Some of these actions, while contributing to the Strategy outcomes, do not have cross-portfolio implications, nor risks or impacts of a magnitude that necessitate joint Ministerial-level oversight.

¹ The Programme of Action (POA) sets out the policies, initiatives, programmes, and plans underway across government towards achieving the Strategy's vision and outcomes. The first iteration of the POA was produced in August 2019 and has been subsequently updated. It identifies over 100 actions across more than 20 government agencies.

12. We consider that the focus of the Ministerial Group should be on matters that are strategic, system-level or cross-portfolio in nature, rather than those being progressed at the individual portfolio or agency level. The purpose and focus of the group would be to provide collective leadership and the authorising environment to support system change, break down agency siloes, address gaps and overlaps in policy priority areas, and facilitate greater partnership and collaboration, including with iwi/Māori. Such an emphasis aligns with wider changes being implemented following the Strategy review, and your feedback at our meeting on 8 February 2023.
13. We recommend that a formal ToR for the Ministerial Group be developed and agreed. This would emphasise the group's strategic, system-level, and cross-portfolio focus, with the following specific roles and functions:
- **overseeing and coordinating** the timely and effective implementation of cross portfolio workstreams, policies, programmes, and actions related to the four child and youth wellbeing policy priorities and the Oranga Tamariki Action Plan (OTAP)
 - **directing or commissioning** members of the Ministerial Group and/or SWB to provide follow-up reporting or advice on any matters that the Group considers require further action or consideration
 - **discussing cross-portfolio** policies, initiatives and resource allocation needs and proposals, including to inform Budget processes
 - **making decisions on** any proposed changes to **core aspects of the Strategy**, including (but not limited to) policy priorities, outcome areas, the OTAP, the measurement framework, and governance arrangements
 - providing **high-level oversight** of changes in response to the recommendations from the statutory review of the Strategy
 - providing a **Ministerial-level mechanism to engage with iwi/Māori on the Strategy**, to support increased iwi/Māori voice and representation in implementing the Strategy (including better integrating te ao Māori concepts of wellbeing, and strengthening whānau-centred and community-led approaches).
14. Flowing from these roles and functions, we propose that matters that come to the Ministerial Group for consideration should meet the following criteria:
- they **require agreement to strategic direction-setting or significant changes** to key aspects of the Strategy (eg, changes to content or implementation approach)
 - they would **benefit from mutual agreement** of members of the Ministerial Group before being progressed further (eg, cross-portfolio matters that will be submitted to Cabinet for consideration)
 - they **require Ministerial leadership or intervention** to address gaps, blockages, or challenges in implementing key policies and actions under the Strategy
 - they give the **Ministerial Group the information they need** to provide leadership and strategic oversight of the four policy priorities and the Strategy as a whole (eg, statutory and public reporting, strategies and policies that involve more than one agency, key changes in response to the Strategy review, iwi/Māori and other stakeholder perspectives, and updates on new evaluative and research evidence).

15. Subject to your agreement to the roles, functions and criteria identified above, we will develop a draft ToR for your consideration, along with guidance for agencies about the type of matters that should come to the Ministerial Group for consideration.

Membership of the Ministerial Group

16. There are 19 portfolios represented in the current membership of the Ministerial Group, and 12 individual Ministers and associates. While this broad membership ensures all Ministers with a role and interest in the Strategy are represented on the group, it also makes it challenging to ensure full attendance, maintain continuity of attendees across meetings, and enable focused and considered discussion of agenda items. Following the recent reshuffle there has been a change of Minister in around half of these portfolios, and some associate roles (or specific delegations) no longer exist.
17. There is also some lack of consistency between the portfolio agencies represented on SWB, and portfolio Ministers represented on the Ministerial Group. Greater alignment between the portfolios and agencies represented on the Ministerial Group and SWB would support a more integrated governance structure for the Strategy.
18. We propose that the number of portfolios represented on the Ministerial Group be reduced, and representation be aligned more closely with the portfolio agencies represented at SWB. This would mean the following core membership of the group:
- Children's Ministers (6)
 - Population Ministers (4)
 - Ministers for Whānau Ora and Preventing Family Violence and Sexual Violence (2)
19. A table showing the proposed new membership of the Ministerial Group, and existing members, is provided at **Attachment B**. Ministers who are not members of the group would be able to propose and attend meetings for specific agenda items or be invited to do so. For example, where the agenda includes an item on child poverty, relevant Ministers (eg, Housing and Revenue) could be invited to attend.
20. There are also number of other existing Ministerial Groups with overlapping or related oversight roles. Examples include the Ministerial Oversight Group for the National Action Plan Against Racism, Family Violence and Sexual Violence Ministers, and the Youth Engagement Ministerial Group). In this context, the Child and Youth Wellbeing Strategy Ministerial Group's interest is on matters that are specific to children and young people and in ensuring alignment and interactions with other actions under the Strategy. We expect that common membership across Ministerial groups will ensure key linkages and interests are identified. We will coordinate with officials in other agencies to ensure matters are considered by the appropriate Ministerial governance group and minimise the potential for 'double-handling', while also ensuring effective connections and information-sharing.

Opportunities for the Ministerial Group to engage with iwi/Māori and other partners

Engagement with iwi/Māori

21. Tamariki and rangatahi Māori are identified as a priority group in both the legislative framework for the Strategy, and the Strategy itself. The review of the Strategy identified the need to strengthen collective ownership, diversity of voices and the integration of te ao Māori concepts of wellbeing. It also noted that central government must shift how it works with iwi/Māori from 'consultation/collaboration' to 'partner/empower'. At the strategic decision-making level, this requires a shift from the current approach (typically to inform or undertake ad hoc consultation) towards routine consultation and collaboration through enduring mechanisms.

22. The CWPRG has started building a relationship with the Pou Tangata of the National Iwi Chairs Forum (NICF). Pou Tangata (social development) is one of the five NICF Pou and is co-chaired by Dame Rangimarie Naida Glavish and Rahui Papa. Pou Tangata has six priorities (Skills and Employment, Mātauranga, Data, Oranga Tamariki, Te Ora o Te Whānau, and Hauora). Pou Tangata has identified the Strategy as a key connecting point across these priorities and indicated their interest in supporting the implementation of the Strategy.
23. We propose that the Co-Chairs of Pou Tangata be invited to attend the Ministerial Group meeting on a regular basis, to share information and perspectives, and work collaboratively on key priorities for child and youth wellbeing (with the specific focus of discussion to be determined by mutual agreement). Engagement between the Pou Co-Chairs and the Ministerial Group is consistent with the rangatira to rangitira relationship that is specified in the Statement of Engagement between the Crown and the NICF².
24. A key matter to be determined is the frequency of these regular engagements, particularly in light of the proposal to reduce the frequency of Ministerial Group meetings to 2 monthly. The Pou Tangata Lead Advisor has expressed a preference for the Co-Chairs to attend all Ministerial Group meetings, while also acknowledging the need for Ministers to have opportunities for discussions with officials and amongst themselves. An alternative approach would be for the Pou Tangata Co-Chairs to attend two meetings per year for the full meeting.
25. We have been liaising with your office regarding an introductory meeting between yourself and the Pou Tangata Co-Chairs, and we suggest that the nature and frequency of engagement with the Ministerial Group be discussed at this meeting.
26. Officials supporting the Ministerial Group are mindful that NICF is engaged in other areas of work across government and will work with the NICF Lead and Technical Advisors and other agencies to ensure appropriate information flows between different engagement areas (for example Pou Tikanga in relation to the National Action Plan Against Racism).

Bringing other partners voices into Ministerial Group discussions

27. You have also indicated an interest in bringing diverse external partner voices into Ministerial discussions. This may work best when there are other relevant items on the agenda where these partners can offer particular insights and perspectives (for example in relation to the policy priorities and five key enablers). Examples of those who could be invited to attend are:
- the Monitoring Group for the United Nation's (UN) Convention on the Rights of the Child (noting that the previous Minister agreed that the Children's Convention Monitoring Group should be invited to the first Ministerial Group for 2023, to discuss the recent UN examination)
 - children and young people: the CWPRG is currently exploring the establishment of an ongoing mechanism for engaging with children and young people
 - representatives of non-government (including iwi/Māori and Pacific) organisations working with children and young people
 - the Children's Commissioner.

Frequency and format of progress and accountability reporting

28. The oversight and coordination role of the Ministerial Group is supported by the provision of regular progress and monitoring reports. Key amongst these is the 'tracker', which is currently

² Attendance by Pou Tangata does not preclude the Ministerial Group engaging with individual iwi and hapū, or engagement between Pou Tangata and other Ministerial forums.

an 8-10 page A3 table that provides updates on actions and deliverables against quarterly milestones in relation to each of the Strategy's six outcome areas. The tracker also includes a status rating (green/amber/red) for each action, and information about its anticipated impact on the key indicators and measures in the Strategy. Current practice is to update the tracker and submit it for consideration at each Ministerial Group meeting. Currently the status ratings are determined by Ministers and their offices.

29. The current format and level of detail in the tracker has some weaknesses: it is difficult to draw out the priorities or main issues of concern, and to see what has changed (particularly what may have been removed). The 6-weekly frequency of updating the tracker does not align with the quarterly milestones and creates an onerous reporting burden on agencies. The focus, format and sequencing of reporting to the Ministerial Group and SWB are not well aligned and the focus on programmes and deliverables does not support the strategic oversight role of the Ministerial Group.
30. There is scope to improve the monitoring information provided to the Ministerial Group to make it shorter, more meaningful and better aligned with the group's leadership and oversight role, focused on strategic, system-level, and cross-portfolio matters
31. We propose the following changes to the action tracker:
 - an enhanced focus on actions to progress the **four policy priorities** that the review highlighted as needing a whole-of government approach
 - it is provided to the Ministerial Group **three times per year** (in March, July, and November)
 - the provision of **additional explanatory information for actions with an amber or red-rated status**, with a focus on risks and actions being taken to get back on track
 - **high-level progress updates** on the five Strategy enablers, and the significant policies, reforms, and work programmes that are expected to have the greatest impact on the Strategy outcomes.
32. Subject to your agreement to these changes, we will work up a template that captures this information, drawing where possible on information provided by agencies for other purposes (eg, reporting to SWB).

Opportunities for more focused discussions to strengthen shared ownership and accountability

33. In addition to the high-level reporting to the Ministerial Group through the action tracker, we consider that there would be value in establishing a rolling schedule of more detailed annual presentations on each of the four policy priorities. Such an approach would create an opportunity for Lead Chief Executives to provide more detailed information about the implementation of the policy priority, discuss challenges and opportunities with Ministers, answer questions, and seek direction. It could also help deepen understanding and strengthen collective ownership of the Strategy.
34. There may also be value in inviting the Social Wellbeing Agency (SWA) to present to Ministers on the data analysis and policy insights in relation to the four policy priorities, and wider work they are undertaking that can support implementation of the Strategy.
35. If you are interested in implementing this proposal, we would work with Lead Chief Executives and SWA to schedule these presentations into the forward agenda for the Ministerial Group.

s9(2)(f)(iv)

[Redacted]

Meeting frequency and format for the agenda

36. We propose moving from the current 4-6 weekly Ministerial Group meetings to 2-monthly meetings. This would ensure the meetings are better aligned with the cadence of the SWB meetings, which take place monthly³. An integrated meeting schedule that aligns Ministerial Group and SWB meetings would support timely and effective decision-making and referral mechanisms across the two governance forums.
37. The first meeting of the Ministerial Group for 2023 has yet to be scheduled and we propose this takes place in March (with subsequent meetings in May, July, September, and November). Subject to your agreement to the shift to two-monthly meetings, we will work with your office to finalise the meeting schedule for 2023.
38. We will also work with your office and other agencies to develop an indicative forward agenda. Based on the proposed purpose and focus of the Ministerial Group, we suggest that, in broad terms, three types of items form the basis for meeting agendas:
- **A rolling focus on the four policy priorities.** This focus includes the Lead Chief Executive presentations proposed in paragraphs 33 to 35 above
 - **Regular monitoring and reporting.** This focus includes the 'tracker' six-monthly OTAP reporting, and updates on other monitoring and reporting under or related to the Strategy.
 - **Emerging, strategic and system issues.** This could include, for example, Budget strategy, new data and insights, broader system settings to support Strategy implementation, and direction-setting and change proposals for the Strategy.

Administrative and secretariat support for the Ministerial Group

39. The CWPRG will continue to work with your office to provide secretariat support to the Ministerial Group, focused mainly on supporting you in your role as Chair. This includes:
- developing the 2023 meeting schedule and forward agenda
 - confirming the agenda prior to each meeting and liaising with those responsible for agenda items
 - providing you with advice ahead of each meeting
 - playing a coordinating role in updating monitoring information
 - managing and responding to correspondence, OIA requests and information release, as required.
40. Recent practice has been for key action points from Ministerial Group meetings to be identified in discussion between CWPRG officials and the Prime Minister's Office, with no formal meeting minutes or action points being recorded or distributed. While this supports free and frank discussion, it can also mean a lack of clarity or consensus about actions and decisions taken.
41. While we do not think there is a need for detailed minutes from each meeting, there would be value in ensuring there is a clear record of any decisions and action points. We propose that the CWPRG and your office liaise at the conclusion of each meeting to confirm any follow-up

³ The frequency of SWB meetings reflect its broad remit, which includes governance of the Strategy, Te Aorerekura, the Caring for Communities workstream of the COVID-19 response, and resilience to Organised Crime in Communities, as well as the provision of strategic advice to the Cabinet Social Wellbeing Committee.

actions, with your office then communicating these to the relevant Minister (supported by CWPRG following up with the relevant agency).

Financial implications

42. There are no financial implications arising from the proposals outlined in this paper.

Next steps

43. We recommend that the ToR for the Ministerial Group be updated and confirmed to reflect the Group's revised focus and ensure clarity regarding the role of the Ministerial Group in the wider governance framework for the Strategy. The ToR would also specify the Ministerial Group's monitoring and oversight role (including for OTAP), engagement with Pou Tangata and other key partners and stakeholders, and administrative matters, such as the approach to referring and commissioning papers to and by the Ministerial Group.
44. In line with your direction in response to the recommendations in this briefing we will provide you with a revised ToR for consideration. Subject to your agreement to this ToR, we suggest that you write to existing and proposed members of the Ministerial Group advising them of your proposed changes and attaching the ToR for information.
45. We will also work with your office to confirm and schedule the Ministerial Group meeting dates for 2023, and forward agenda items.
46. As noted in paragraph 25 above, we suggest the frequency of attendance at Ministerial Group meetings by the National Iwi Chairs Forum Pou Tangata Co-Chairs, be discussed at your introductory meeting with them (which we're working with your office to schedule).

Attachments:	Title	Security classification
Attachment A:	Additional background information on the Ministerial Group	In-Confidence
Attachment B:	Current and proposed membership of the Ministerial Group	In-Confidence

Attachment A: Additional background information on the Ministerial Group

The Ministerial Group was established as part of the 2020 Cooperation Agreement between the NZ Labour Party and the Green Party, which specifies that the Minister for the Prevention of Family and Sexual Violence will be a member of the Ministerial Group on the Child and Youth Wellbeing Strategy.

As the Minister responsible for the Strategy, you convene and chair the Ministerial Group. The Child Wellbeing and Poverty Reduction Group (CWPRG) works with your office to provide secretariat support.

A draft Terms of Reference (ToR) for the Ministerial Group was developed in late 2020, though was never formally agreed by the Chair or group as a whole. The draft ToR identifies named Ministers as members of the group, covering 19 portfolios: the Minister for Child Poverty Reduction; six Ministers and six Associate Ministers with children's agency portfolio responsibilities; four population agency Ministers; the Ministers of Housing, Whānau Ora, and Prevention of Family and Sexual Violence.

The ToR identifies the roles of Ministerial Group as being to:

- a) **oversee, coordinate and drive** the timely and effective implementation of actions under the Strategy to achieve its outcomes. (Under current arrangements, these actions are those that are specified in the Programme of Action for the Strategy)
- b) **identify and remedy** any areas in the Programme of Action where insufficient progress is being made to deliver on the Strategy outcomes
- c) agree on the **prioritisation, monitoring, and sequencing** of further policy work
- d) **coordinate** key workstreams across relevant portfolios in agreed priority policy areas
- e) **consider** elements of the **medium-term work programme** for the Strategy.

Some specific plans and reports that relate to and support the Strategy are required to go to the Ministerial Group for consideration (or do so as a matter of practice). These include the Oranga Tamariki Action Plan (OTAP), and OTAP six-monthly reports.

Not all matters that are considered by the Social Wellbeing Board come to the Ministerial Group, and not all child, youth and whānau-related matters submitted to Cabinet committees will first be considered by the Ministerial Group.

Attachment B: Previous and Proposed Ministerial Portfolios represented on the Ministerial Group

Previous Portfolio Membership (and current Minister)	Included in Proposed membership?
Child Poverty Reduction (Hon Jan Tinetti)	Yes (Chair)
Children's Ministers	
Social Development and Employment (Hon Carmel Sepuloni)	Yes
Children (Hon Kelvin Davis)	Yes
Education (Hon Jan Tinetti)	Yes
Health (Hon Ayesha Verrall)	Yes
Police (Hon Stuart Nash)	Yes
Justice (Hon Kiri Allan)	Yes
Other Ministerial portfolios and associates	
Whānau Ora (Hon Peeni Henare)	Yes
Prevention of Family Violence and Sexual Violence (Marama Davidson)	Yes
Population agency portfolio Ministers	
Māori Development (Hon Willie Jackson)	Yes
Disability Issues (Hon Priyanca Radhakrishnan)	Yes
Diversity, Inclusion and Ethnic Communities (Hon Priyanca Radhakrishnan)	Yes
Pacific Peoples (Hon Barbara Edmonds)	(New)
Youth (Hon Willow-Jean Prime)	Yes
Associate Ministers and under-Secretaries	
Associate Education (Hon Kelvin Davis)	No
Associate Social Development and Employment (Hon Priyanca Radhakrishnan)	No
Associate Justice (Hon Deborah Russell)	No
Associate Housing (Homelessness) (Hon Marama Davidson)	No
Associate Children	No (no Associate Minister for Children post-reshuffle)
Associate Housing (Public Housing)	No (no associate Minister delegation for public housing post-reshuffle)