

POSITION DESCRIPTION

Oranga Tamariki—Ministry for Children



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|-----------------|---|
| Title: | Principal Advisor |
| Group: | Services for Children and Family |
| Reports to: | General Manager Business Implementation and Support |
| Location: | National Office, Wellington |
| Direct Reports: | No |
| Budget: | No |

OUR ORGANISATION

About us

Oranga Tamariki—Ministry for Children is a Ministry dedicated to supporting any child in New Zealand whose wellbeing is at significant risk of harm now, or in the future. We also work with young people who may have offended, or are likely to offend. Our belief is that in the right environment, with the right people surrounding and nurturing them, any child can, and should flourish.

Our vision

Our vision is: New Zealand values the wellbeing of tamariki above all else.

Our purpose

Our purpose is: To ensure that all tamariki are in loving whānau and communities where oranga tamariki can be realised.

The Oranga Tamariki way

We've introduced a new way of doing things. A way of looking at the world that guides everything we do:



Our core outcomes

Our core outcomes are:

- All children and young people are in loving families and communities where they can be safe, strong, connected, and able to flourish
- Improved outcomes for all children, especially tamariki and rangatahi Māori.

POSITION PURPOSE

The purpose of this position is to provide strategy direction, systems thinking, leadership and advice to operational Deputy Chief Executives, Regional Managers and General Managers to continuously improve the system and outcomes for Tamariki.

As a strategic thinker capable of translating vision into operations, this role provides technical expertise and advice that is able to progress conceptual ideas into tangible and positive outcomes through clear and concise plans, business cases, reports, processes and actions.

KEY ACCOUNTABILITIES

| Key Result area | Key Accountabilities |
|---|---|
| Strategy Direction | <ul style="list-style-type: none">- Work across the groups within Oranga Tamariki to provide strategic direction and high quality advice to senior leaders- Identify opportunities to bring together and enhance our ways of working so all parts of Oranga Tamariki move forward together in making a difference for vulnerable children and young people who are below the statutory threshold- Lead multiple pieces of work on behalf of operational Deputy Chief Executives, taking a strategic and systems approach to deliver quality operational outcomes- Provide advice and draft Ministerial reports, Cabinet papers and Leadership Team papers as required |
| Co-design | <ul style="list-style-type: none">- Build relationships and collaborate with partner agencies on the design and delivery of supports and services to Tamariki- Work with other agencies and cross agency initiatives to align our work at the national and local level to get better outcomes for vulnerable children and their families- Lead Oranga Tamariki operational pieces of work that operationalise multi-agency initiatives |
| Being part of the Oranga Tamariki team | <ul style="list-style-type: none">- Actively and positively participate as a member of the team- Proactively look for opportunities to improve the operations of Oranga Tamariki- From time to time, you may be required to perform other reasonable duties as requested by your manager- Comply with and support all health and safety policies, guidelines and initiatives- Ensure all incidents, injuries and near misses are reported into our H&S reporting tool- Comply with all legislative and regulatory requirements, and report any breaches as soon as they become known- Adhere to all Oranga Tamariki procedures, policies, guidelines, and standards of integrity and conduct- Demonstrate a commitment to and respect for the Treaty of Waitangi and incorporate these into your work. |

KEY RELATIONSHIPS

Internal

- Voices of Children (Service Design and Service Delivery)
- Partnering for Outcomes
- Policy, Evidence and Investment
- Services for Children
- Youth Justice Services
- Office of the Chief Social Worker.
- Children's Team Directors
- Principal Adviser to the DCE Services for Children and Families
- Other Oranga Tamariki

External

- Partner agencies

QUALIFICATIONS & EXPERIENCE

Qualifications

- Tertiary qualification in social sciences or related discipline is desirable and/or significant practical experience in a similar role
- A proven track record of strong intellectual leadership.

Experience

- Intellectual leadership and ability to influence
- Strong Strategy and analytical skills, and ability to see the 'big picture'
- A strengths-based and solution-focused approach, with strong problem-solving skills
- Leadership of complex projects with strong relationship and stakeholder management skills
- Ability to build productive relationships with all levels of the organisation
- Effective communication, collaboration and facilitation skills
- Demonstrated ability to be an innovative thinker.

Skills

- Sound judgement and uses approaches that are appropriate for the situation
- Outstanding communications skills tailored for your audience – you can convey information and ideas clearly to a broad range of people
- Can simplify complex information and make it accessible to others
- Understanding and appreciation of cross cultural issues and concerns, in particular, knowledge of tikanga Maori, and Pacific peoples' culture
- An inclusive and approachable working style, you understand

that diversity adds value

- Skilled in working across agencies, and strong relationship and stakeholder management skills.
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